



KAIPARA

Ngā Maunga Whakahii o Kaipara Ngahere Limited Location Agreement

1. The undersigned Licensor as owner of the premises described herein (or as authorised agent for such owner) irrevocably grants to _____ (“Producer”), and any agent, licensee and/or assignee (“Successor”) of Producer, the exclusive right and license to enter, occupy, use and photograph (including without limitation by means of motion picture, still or video device photography) both the real and personal property located at the premises generally described as follows:

The property where filming will take place	Woodhill Forest / Oneonenui Farm South Kaipara/Riverhead
Contact name	
Specific filming areas	

2. Referred to hereunder as the (“Premises”) in any manner whatsoever as permitted under the local district plan and New Zealand statute, including the right to photograph and record on the Premises, the right to refer to the Premises or any part thereof by any fictitious name, and the right to attribute any fictitious events as occurring on the Premises, together with access to and egress from said Premises over those parts of Licensor’s property that are necessary to give access and egress to the Premises for such use with Producer’s personnel and equipment including to erect and maintain temporary motion picture sets and structures and/or recording sound for such scenes as Producer may desire.
3. The photographing/recording/use of any logos/signage/personnel / names associated with the Licensor and its parent company / related subsidiaries thereof or other agents/licensees requires the express permission of the Licensor.
4. Licensor warrants, represents and agrees that: (i) Licensor is fully authorised to enter into this Agreement; (ii) Licensor has the right to grant Producer the use of the Premises as described herein and to grant each of the rights herein granted; and, (iii) no further permission(s), consent(s) from, or payment to any other person or entity is necessary for Licensor to grant Producer the rights granted herein.
5. Producer may take possession of said Premises on:

	Dates
Preparation	
Shoot	
Wrap	
Wet weather dates	

6. Producer agrees to pay as rental for said Premises, and all charges to be payable as follows:

Deposit	50%
Non-filming	\$ Up to half of the shoot rate
Filming/Shoot	\$ Dependent on the size and length of the production
Permit	\$90.00 + GST (one waived and accompanies the location agreement)
Guided recce fees	\$70.00 + GST per hour
Kaiwhakahaere Kaitiaki	\$85 + GST per hour



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Vehicle fees	\$6.50 per light vehicle movement, \$23 per heavy vehicle movement (refer to Shared Use Principles and Cost Recovery Protocols for Woodhill Forest). A vehicle movement is a round trip into and out of the property to your location. Pilot fees to and from a location are \$50 per round trip, in and out of the property (the initial pilot is included in the permit/location agreement).
Security fees	\$50 + GST per hour (public holidays at time and a half) Two guards minimum from 7:00 p.m. until 7:00 a.m.

7. Special Conditions (if any): The Producer shall ensure that
 - a. **Current Public Liability insurance of no less than 5 million dollars, with statutory liability cover of not less than \$2 million.**
 - b. **All Vehicles used on the property must have current third-party vehicle insurance of no less than \$10 million.**
8. The producer may at any time elect not to use the Premises, in which case neither party shall have any further obligation hereunder. Payment for any recces, permits, filming or use until that time, however, will still be charged.
9. In the event that the Producer desires to photograph retakes or other scenes. Subject to the availability of the Premises, Producer may re-enter upon and use said Premises for such a period as may be reasonably necessary, commencing at any time within twelve (12) months after completion of principal photography on this location, and in such event, the above rental rate shall apply.
10. The Producer shall leave said Premises in substantially as good condition as when received by it, excepting reasonable wear and tear and use (please refer to Shared Use Principals and Cost Recovery Protocols) of said Premises for the purpose herein permitted: and Producer shall have the right to remove all of its sets, structures and other material and equipment from said Premises. Upon doing so, the Licensor shall sign a release in the form required by the Producer. If there is a dispute regarding whether the production has caused any damage to the premises, the Licensor must first deliver to the Producer a detailed list of those items. Then, provide the Producer with a reasonable opportunity to inspect the Premises to determine if any repairs are needed.
11. Should the Producer wish to leave any sets, structures or other material and equipment on the Premises / with the Licensor, then it is encouraged to offer this. Still, acceptance is at the discretion of the Licensor.
12. The Producer shall be responsible for any liabilities, losses, claims, demands, costs (including, without limitation, outside attorneys' fees) and expenses (collectively, "Claims") arising in connection with any breach by Licensee of this Agreement.
13. Licensor hereby grants Producer and its Successors the right to construct duplicates of the interior and/or exterior of the Premises (the "Duplicates") and Producer shall own all right, title and interest in and to such Duplicates and shall have the right to use such Duplicates in any manner whatsoever and at any time by all means, media, devices, processes and technology now or hereafter known or devised in perpetuity throughout the universe (not including any signage belong to the Licensor).
14. However, the construction/duplication/photographing/recording/use of any logos/signage/personnel/names associated with the Licensor and its parent company / related subsidiaries thereof or other agents/licensees requires the express permission of the Licensor.
15. All rights of every kind in and to all photographs and sound recordings made hereunder in connection with use of the Premises by Producer (the "Footage") shall be and remain the sole and exclusive property of Producer. Such rights shall include, without limitation, the perpetual and irrevocable right and license to use and re-use said Footage in connection with the Production and any other productions (including, without limitation, any television, motion picture, internet or other new media production) (collectively, the "Productions") as Producer may elect, and in and



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In connection with advertising, publicising, exhibiting, merchandising, distributing and exploiting such Productions in any manner whatsoever and at any time, media, devices, processes and technology now or hereafter known or devised in perpetuity throughout the universe. Neither Licensor nor any other party now or hereafter claiming an interest in the Premises and/or through Licensor shall have any right of action against Producer or any other party arising from or based upon any use or exploitation of such Footage or Duplicates, whether such use is claimed to be defamatory, untrue or censurable.

16. Neither Producer nor its Successors shall be obligated to make any actual use of any Footage or Duplicates in the Productions or otherwise.
17. Prior to the Licensor exercising any remedies available pursuant to this Agreement or otherwise, Producer shall be given notice of a material default hereunder (if such default is curable) and accorded three (3) days [reducible to twenty-four (24) hours for exigent circumstances] to cure such default; provided that Licensor shall not be deemed to waive any claim for damages arising before, during, or after such cure period if Producer does not cure such default. Licensor acknowledges and agrees that the Premises may be a primary location for use by the Producer as part of the photography of the motion picture/television series and that any interference with the Producer's use of the Premises shall cause the Producer substantial monetary and other damage that cannot be adequately compensated in an action for damages. Licensor may not terminate or rescind the permission granted to Producer hereunder to use and photograph the Premises or construct Duplicates. In the event of any claim by Licensor against Producer, whether or not material, Licensor shall be limited to Licensor's remedy at law for damages, if any, and Licensor shall not be entitled to enjoin, restrain or interfere with Producer's use of (i) the Premises or the Duplicates as provided hereunder; (ii) the Footage as provided hereunder; (iii) the production, distribution, merchandising, advertising, publicizing, exhibiting or exploitation of the Productions (excepting any logos/signage/personnel/names associated with the Licensor and its parent company / related subsidiaries thereof or other agents/licensees).
18. Producers shall comply with the Health and Safety in Employment Act 2015 and any approved code of practice or regulations made under the Act and relevant to the activities of the Producer on the Premises. The Licensor shall advise the Producer of any health and safety risks on the Premises, and all Producer's employees, contractors, agents, or invitees will be informed of such risks by the Producer before entering the Premises. "The Producer shall accept, sign and adhere to the Licensor's "Te Ngahere o Woodhill Procedures" health and safety document".
19. The Licensor warrants that to the best of the Licensor's knowledge, the Premises are safe and suitable for all purposes intended hereunder. "The Licensor does not guarantee the suitability of the land in any way"
20. Licensor agrees to cooperate fully with the Producer to provide as much assistance as possible concerning the The Producer's use of the Premises and its obtaining of any required consents, permits or licenses. "The Producer shall be responsible for any / all council or local authority consents, permits, or licenses."
- 21.. For this agreement, "Confidential Information" means the existence of this agreement, the terms of this agreement, the permitted use under this agreement, the identity of the Producer and any other information concerning the Producer's business or activities whether made known to the Licensor by the Producer in the course of the negotiations of this agreement or observed or obtained by the Licensor during the Producer's occupation or use of the Premises. The Licensor will always treat the Confidential Information as confidential and maintain its secrecy. The Licensor will not disclose any Confidential Information to any person or corporation without the prior written consent of the Producer. The Licensor shall take all reasonable precautions necessary to maintain the confidentiality of the Confidential Information. The Licensor agrees to indemnify and keep indemnified the Producer against and to the extent of any damage, loss or expense incurred or suffered by the Producer as a result of the Licensor's acknowledging or being adjudicated to have failed to observe and perform the provisions of this clause.
22. If there is any dispute over the terms of this agreement between the parties, the Producer and the Licensor will agree upon an appropriate person to settle any dispute via an informal process of mediation. If the parties cannot despute



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their genuine endeavours agree upon a mediator, then either party may apply to the president or vice president of the district law society where the Premises are situated for the appointment of a mediator. The mediator's decision will be final and binding on both parties.

23. If because of illness of actors, director, or other essential artists and crew, weather conditions, defective film or equipment or any other occurrence beyond Producer's control (e.g., earthquake, terrorist act, tsunami, hurricane, tornado, fire, flood, labour dispute or action, etc.), Producer is unable to start work on the date designated above and/or work in progress is interrupted during the use of the Premises by Producer, Producer shall have the right to elect not to use the Premises or to use the Premises at a later date to be mutually agreed upon and/or to extend the period set forth in the Agreement.
24. The Producer confirms the right of the Licensor to advertise the fact that the Premises has been used for the permitted use by the Producer after the filming/photography has taken place, and to make use of any official, publicly available promotional material.
25. The producer will acknowledge Woodhill Forest/Oneonenui Farm as a location and Ngā Maunga Whakahii o Kaipara via credits in the production.
26. The Producer agrees to provide the Licensor with promotional material of its choice (especially anything associated with scenes shot on the Premises) for display by the Licensor after the public release of the production (for example, any of the following - posters, images/stills, promotional film clips, props and/or replica props).
27. The Producer will supply the Licensor with a suite (no fewer than six) of 'off-set' photographs of the production making use of the Premises that the Licensor can use to promote that fact after the public release of the production.
28. The Producer (where able) will consider endorsing the Licensor as a merchandising agent to sell official merchandise associated with the production, but is under no obligation to do so. The Licensor is likewise under no obligation to act as a merchandising agent for the production.
29. This agreement contains the full and complete understanding between the parties. It supersedes all prior agreements and understandings pertaining hereto and cannot be modified except in writing and signed by each party.

ANY MODIFICATION(S) OR CHANGE(S) TO THIS LOCATION AGREEMENT, WHETHER IN THE FORM OF INTERLINEATION(S) OR AN ADDENDUM, ATTACHMENT, EXHIBIT OR THE LIKE, SHALL BE INVALID, NOT BINDING AND OF NO FORCE OR EFFECT AND UNTIL (i) SUCH MODIFICATION(S) OR CHANGE(S) IS INITIALED BY, AND (ii) THIS AGREEMENT IS SIGNED BY, AN AUTHORISED REPRESENTATIVE OF BOTH PRODUCER AND LICENSOR.

Licensor: _____ Date _____

Location Manager _____ Date _____



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Invoice Details: Attention: Company Name: Email: Physical Address:	
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Ngā Maunga Whakahii o Kaipara Ngahere Limited Location Agreement

Date:		Name:	
Production Title:			
Type of Production:			
Production Summary:			
Production Company Name: (Full, registered company name)			
Office Address: (Must include postcode)			
Invoice Address: (If different from above)			
Office Phone:		Fax:	Email:
Location Manager:		Tel:	Email:
Production Manager:		Tel:	Email:
Producer:		Tel:	Email:
Director:		Tel:	Email:
Contact person on shoot days:			Mobile phone:
Public Liability Insurance: no less than \$5 million, with \$2 million statutory liability. Third-party vehicle insurance: for fleet vehicles, a minimum of \$10 million. (A copy of your current insurance must be produced before filming.) (A copy of your current insurance must be produced before filming.)			



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Declaration

Organisers must comply with the conditions for the use of all venues and facilities. A set of standard conditions are attached for your information. Any changes or additions to these conditions are at the discretion of the permitting Licensor.

I, (name)

on behalf of (production)

Accept that the information given is true and accurate.

Signed: _____

Payment Details:

Reference: (Company name and details)

Due Date: (Prior to filming dates)

Payments to: ANZ Bank A/C 01-0137-0093594-01

Account Name: Ngā Maunga Whakahii o Kaipara Ngahere Ltd

GST# 114-068-357



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Access Conditions

Terms and Conditions

Rubbish: The dumping of rubbish is strictly prohibited. All rubbish must be removed.

Fires: Lighting of fires is prohibited—no smoking in the Forest. Dial 111 if you see or smell fire.

Camping: Camping is prohibited unless expressly permitted by this Permit.

Hunting: Hunting is prohibited unless expressly permitted by this Permit.

Firearms: Firearms are not permitted in the forest or on the farm other than for authorised hunting or unless authorised by this Permit.

Poison/Traps: Poison and traps could be used on the properties. DO NOT touch any baits, lures, carcasses, or traps. Dogs are particularly susceptible to poison. Ngā Maunga Whakahii o Kaipara accepts no responsibility for the effects of any poison.

Firewood: The cutting and commercial sale of firewood is prohibited. You must not cut log stacks.

Trees: You must not cut, fell, intentionally damage, mark or remove any tree, shrub, or other forest produce or native trees.

Driving: You may only use the vehicle expressed on your permit. Always drive with your lights on low beams. Standard road rules apply (except for speed limits) when driving at a speed that suits the road conditions. Forestry and farm roads are typically narrow with rough surfaces. Vision may be obscured due to vegetation, dust, fog, and blind corners. Some intersections are unmarked and not visible—Park off the road. Do not block the road or gateways with your vehicle in any way. Walk towards the traffic.

Hazards/Risks: The permit holder acknowledges that forests and farms are places of potential hazards and shall take all proper care in exercising this permit, including being responsible for any individuals accompanying them. The permit holder agrees to enter the property at their own risk and shall be solely responsible for any persons accompanying them. The permit holder releases to the fullest extent permitted by law the Trust employees and agents from all liabilities, fines, and demands of any kind that may arise from any incident, accident, or injury occurring to any person or property in the exercise of this permit. Ngā Maunga Whakahii o Kaipara makes no representation whatsoever as to the suitability of the Forest for the purpose intended by the permit holder.

Indemnity: The permit holder shall indemnify Ngā Maunga Whakahii o Kaipara in respect of (a) any loss, damage or injury to real property of Ngā Maunga Whakahii o Kaipara or its contractors, (b) any loss, damage or injury to the property of Ngā Maunga Whakahii o Kaipara or any person on the Land, (c) All claims or actions by any third party against Ngā Maunga Whakahii o Kaipara for any loss, damage, fines proceedings or injuries; where such loss, damages, fines or injury result arising out of the permit holder's presence (or those persons who accompany the permit holder) in the forest/farm or from the permit holders use of the forest/farm tracks and roads or the undertaking of the rights under this permit.

Permit Requirements: This permit must always be carried and produced on demand whilst the holder is within the property. This permit is not transferable and may be revoked at any time by notice given by or on behalf of Ngā Maunga Whakahii o Kaipara, either verbally or by public notice or by advertisement. The permit holder must comply with all reasonable directions by Ngā Maunga Whakahii o Kaipara personnel. The permit holder and those accompanying the permit holder shall not interfere with Ngā Maunga Whakahii o Kaipara activities on the properties or any person granted access to the property by Ngā Maunga Whakahii o Kaipara. The permit holder shall not do anything or omit to do anything that may become or is an annoyance, nuisance, damage, or disturbance to Ngā Maunga Whakahii o Kaipara land or other occupiers or owners of land adjoining the land. The permit holder shall only enter the property along the accessways directed by Ngā Maunga Whakahii o Kaipara and shall not enter those parts of the property except as authorised on this permit. The permit holder shall be responsible for the actions of all persons accompanying them under the permit while on the property. The permit holder shall immediately notify Ngā Maunga Whakahii o Kaipara of any damage to the forest/farm area or any injuries to any person within the properties.



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Access Conditions

Breach of Permit Conditions: This permit will terminate immediately upon any breach of its terms and conditions. In the event the permit is revoked or breached, the permit holder and those individuals covered by the license shall immediately leave the property and shall not re-enter.

Operations:

- Headlights on when travelling on all forest and farm roads.
- Logging trucks always have the right of way on forest roads.
- Must alert all forest vehicles via RT (channel 69) when moving along forest roads from point to point.
- Do not block roads or gates. Park off-road.
- The appropriate PPE for work undertaken is always to be worn.
- No smoking in the forest or on the farm.
- Must keep to 30km speed limits on all forestry roads and 30 km/h on farm roads and tracks.
- Take all your rubbish off-site.
- Be aware of all other forest users. This should be covered during your induction.
- No access if the forest is experiencing extreme weather.
- All vehicles accessing the forest must be fit for the terrain and be insured with \$10 M liability insurance.
- The permit holder shall agree to abide by all Ngā Maunga Whakahii o Kaipara rules, comply with all Health and Safety obligations per the Health and Safety in Employment Act 2015, and assume all risks through exercising this permit over properties owned by NMWok.
- I further agree not to divulge, use, communicate, photograph, or otherwise compromise any operations or information observed or obtained while exercising this agreement.

STANDARD CONDITIONS FOR THE USE OF NMWOK PROPERTIES FOR FILMING

GENERAL

1. Schedule Changes:

The Producer shall advise the licensor/ Ngā Maunga Whakahii o Kaipara as soon as possible of any proposed change to the nature of the activity, which shall be subject to the Licensor's approval as a variation of the activity permit.

2. Permit Holder

The Producer shall obtain all necessary licenses (e.g., building permits, special effects, temporary structures, and marquees) before the activity.



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Health and Safety Guidelines

Forest Operation

Commercial Forest Operations can operate 24 hours a day, 7 days a week. Many heavy vehicles operate in the forest, potentially creating hazardous and/or dangerous situations. Please exercise extreme caution when in these forest environments.

The Health and Safety at Work Act 2015 places specific responsibilities on the Forest Company and the Forest Owner towards the people authorised to enter the forest. Ngā Maunga Whakahii o Kaipara will supply a list of generic hazards (as outlined in the Health and Safety procedures for the Forests and Farm, through the permit system).

In addition, where necessary and appropriate, Ngā Maunga Whakahii o Kaipara will conduct site-specific hazard identification and control exercises with those persons required to hold an Access License.

It is the responsibility of the Permit holder to ensure that anyone accompanying them into the forest also meets the requirements for their organisation's health and safety guidelines are set out here.

Harvesting Operations

- * Warning signs have been erected in areas where contractors are operating.
- * You may not enter any area where these warning signs have been erected.
- * Access through these areas may be permitted if you comply with the Forest Company's requirements. You must have a Simplex 69 radio-telephone channel with automatic number identification attached and comply with all instructions on warning signs.

Vehicles in the Forest

- * You may only use the vehicle specified on your permit.
- * Always drive with the lights on low beams in the forest.
- * Normal road rules apply.
- * Drive at the posted speed limit or according to the road conditions.
- * Forestry roads are often narrow with rough surfaces.
- * Vision may be obscured due to vegetation, dust, fog, and blind corners.
- * Some intersections are unmarked and not visible.
- * Walk towards the traffic.

Vehicle Parking

- * Park off the road.
- * Do not block the road or gateways with your vehicle in any way.

Safety

- * Tell someone where you are going and when you are expected to leave the forest.
- * It is recommended that you carry a cell phone while in the forest.
- * Contact POLICE 111 if you are concerned about the safety of someone you know who is in the forest.

Hunting

- * Hunting is prohibited unless specified on the permit.

Fire

Do not light any fires.

- * Dial 111 if you see any smoke or fire in the forest.

Other

- * We may be required to be in the forest after 5.30 pm. Please advise us of your after-hours log-in and out procedure.
- * Please attach a copy of your emergency procedures in the forest in case of fire or accident.



Access Conditions

Oneonenui is a working farm with active grazing on the property. The property has houses that are rented to the public. Ngā Maunga Whakahii o Kaipara will conduct site-specific hazard identification and control exercises with those individuals required to hold an access license or permit. The Health and Safety at Work Act 2015 places specific responsibilities on the owner for the people authorised to enter the farm. Ngā Maunga Whakahii o Kaipara will supply a list of generic hazards through the permit system.

- * Vehicle lights on low beams.
- * No vehicle speeds over 20KPH
- * You must have a working mobile phone with you.
- * There are limited toilet facilities, which you should factor into your recce or activity planning.
- * The owner and the grazing farmer must confirm all access to the farm. The permit holder will be informed of any special conditions and who they will meet upon arrival.
- * Undertake a health, safety, and access brief, including a map of the permitted access route.
- * Leave all gates as you find them.
- * Don't park to block farm accessways or gates.
- * Vehicles to access the property should be listed on the permit. You must contact the permit provider if you require other vehicles to access the farm.
- * There is electric fencing in place, which poses the risk of shocks. If you are not sure that a fence is not electric, do not touch it.
- * Farm tracks are often uneven and poorly formed/surfaced. They may encounter slopes that are steep and offer poor traction (e.g., in mud or dry conditions).
- * Wandering stock can present a hazard, as can other farm infrastructure (like drains) or natural features (e.g., waterways). Drive slowly and cautiously, taking into account the conditions, in a fit-for-purpose vehicle (a high-clearance 4WD is recommended).
- * If you are not confident, do not drive on the farm.
- * Do not proceed if you do not have a confirmed route or are not familiar with a route and cannot see the track ahead of your vehicle. Do not attempt to push stock out of your way with your vehicle. Drive around the stock or slowly between them.
- * If you realise you are lost, stop and call for assistance.
- * Do not drive over cultural heritage / archaeological features (e.g. kūmara pits)
- * Failure to comply with the access conditions will void this permit/agreement.



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ACCESS LICENCE HOLDERS' ENVIRONMENTAL STANDARDS

The following environmental standards apply to all Access License/Permit holders on Ngā Maunga Whakahii o Kaipara Land.

General

- * The Permit holder is responsible for obtaining any resource consents necessary to carry out their operations/activity on Ngā Maunga Whakahii o Kaipara Land. All conditions of the resource consent(s) held by the Permit holder and or Ngā Maunga Whakahii o Kaipara must be complied with.
- * Ensure that any restrictions identified on maps (such as archaeological sites or riparian zones) are clearly understood and complied with.
- * Water crossings shall not be installed without prior approval from Ngā Maunga Whakahii o Kaipara.
- * Avoid damaging water control structures wherever possible. If damage does occur, it must be reinstated by the land preparation contractor upon completion of that component of the operation or communicated to the Ngā Maunga Whakahii o Kaipara representative if further work is required.
- * Track construction or other earthworks shall not be carried out without prior approval from Ngā Maunga Whakahii o Kaipara (this excludes existing track maintenance)
- * Where access is permitted, tracked or wheeled machinery shall not operate within 10m of a permanent waterbody without prior approval from Ngā Maunga Whakahii o Kaipara.
- * Sediment runoff created by the activity should pass through a zone for trapping sediment before entering a flowing stream or lake, or flowing onto a public road or neighbour's property.
- * Vegetation shall not be removed or disturbed (except cutting back adjacent to existing tracks) without prior approval from Ngā Maunga Whakahii o Kaipara.
- * The site must be kept free of rubbish. Foreign material (such as broken equipment and waste oil) must be removed regularly before leaving the site.
- * Any use of fuel, oil or chemicals must always comply with HSNO or the appropriate industry-approved Guidelines.
- * Containers for the storage and use of fuel, oil, or chemicals must be secure from leaks and sited so that, in the event of an accidental spill, the liquid is contained.
- * Known archaeological and cultural sites shall not be disturbed.
- * If any possible archaeological or cultural sites are discovered, all activities within 30m of the site must be stopped, and Ngā Maunga Whakahii o Kaipara must be notified immediately.
- * Where a permit has been issued for harvesting non-productive species (e.g. flax or ponga), removing other species is not permitted.
- * Other Ngā Maunga Whakahii o Kaipara Environmental Standards, which exist for activities that these Standards do not cover, may be issued by Ngā Maunga Whakahii o Kaipara where appropriate.
- * If you cannot comply with these Environmental Standards, notify Ngā Maunga Whakahii o Kaipara before commencing any work.